

TOWN OF ST. GERMAIN INDEPENDENCE

DAY COMMITTEE

MEETING MINUTES

DATE February 6, 2024
 TIME 4:00pm
 LOCATION St. Germain Community Center
 Room 4

Zoom: <https://www.zoom.us>
 ID 846 5506 7751 and Passcode 999849

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

Voting Members

Non-Voting Members

Cookie Lough	X	Jeff Sauer	X	Jacki Goebel	R	Stacy Swenson	A
Joanne DeWig	A	Jim Swenson	X	Tom Kammel	A	Ken Dahnke	X
Lisa Penner	X			Gary Penner	X	Jennie Saltzgeber	X
Ted Ritter	X			Lois Rudiger	A	Stephanie St.Germaine	A

Opening		Speaker	Comments
1.	Call the meeting to order	Cookie	Cookie called the meeting to order at 4:00pm.
2.	Meeting posting confirmation	Cookie	The agenda was posted on Sunday, February 4 by Lisa.
3.	Roll Call – confirm quorum	Cookie	All Committee members were present. Quorum established.
4.	Public Comments	Cookie	No public comments
5.	Approve previous meeting minutes	Cookie	Jeff made a motion to approve the January meeting minutes as presented. Jim seconded the motion. All - aye

Unfinished Business		Speaker	Comments
1.	Review Committee page on town website	Board	There were no changes to the Committee page since the last meeting. Joanne has sent an email to Ted with changes that he will complete soon.
2.	Review and approve expenses incurred since previous meeting	Board	No expenses to approve. Jeff sent the 2023 budget to Ted who uploaded it to the Committee’s cloud site.
3.	Review any contracts that require signature / verify insurance papers provided	Board	Fiona’s Festive Fun sent a contract to Joanne. There are some questions about filling in the required information so this contract will be held until the March meeting when Joanne is back. Jeff made a motion to approve the balloon tying contract with Joanne contacting them with reserving the date. Completed contract to follow after the March meeting. Jim seconded the motion. All - aye

New Business		Speaker	Comments
1.	Project Schedule and supporting documents review: <ul style="list-style-type: none"> 2024 Events incl Sam’s Rental for tent 	Cookie	Grand Marshal – Cookie has received 1 name at this point. Jeff asked if we are limited to proposing a St. Germain resident for Grand Marshal. Discussion continued with the decision that the person should have a direct tie to the Community but does not necessarily need to live in St.

<ul style="list-style-type: none">• 2024 Parade Entries incl Northwoods Honor Guard (see memo)• Music during craft show (options)• Other tasks	<p>Germain. Selection of the Grand Marshal will be made at the March meeting.</p> <p>Lisa to send Ted the updated parade entry form for posting to the website. Lisa also to send out the parade entry form to group that Cookie provided but Cookie suggested that Lisa wait until it is a bit closer to the actual event.</p> <p>Jeff proposed hiring Lifewind Bag Piping for the parade. This group is comprised of a husband, wife and children. The price is \$456 and would include 2 smalls shows at the park and participation in the parade.</p> <p>Jeff made a motion to hire Lifewind Bag Piping. Jim seconded the motion. All-aye. Jeff to follow up with team for a contract.</p> <p>The Northwoods Honor Guard will be at the parade. Cookie to follow up with Honor Guard on final details.</p> <p>The parade order will be:</p> <ul style="list-style-type: none">• Firetrucks• Harley's• Northwoods Honor Guard• Bag Pipes <p>Music selections were discussed:</p> <ul style="list-style-type: none">• Jackie reported that Wolfman would like to play background music in the Craft Show area from 9-12 on the side by the highway. Concern was voiced that there will be too much noise and radio spots could be impacted.• Mike Wolf does radio spots and we could ask him to do music as well if that is needed.• Ken mentioned that Marvin wants to start his performance later this year; i.e. 11-3. <p>Jim made a motion to not have Wolfman at the Craft Show as the Committee doesn't feel more music is needed at the event. Lisa seconded the motion. All - aye</p> <p>Jackie to alert Wolfman to the Committee decision.</p> <p>The Lions Club will be keeping the time for food sales the same at this year's event and will also be serving Italian beef.</p>
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			<p>Craft show: Jackie reported that there are 3 confirmed booths at this time with more coming. Last year there were 52 booths for the craft show.</p> <p>Cookie confirmed that the bathroom cleaning will be the same vendor as last year.</p> <p>Ken contacted the fly over folks. There is no final decision as yet and we may not have a final decision until a couple weeks before the event. It all depends on the groups schedule.</p> <p>Jeff suggested contacting the Aspirus helicopter for a flyover at 3:30-3:45. Cookie to make contact with them.</p> <p>Cookie confirmed that Deidra will be the driver for the Grand Marshal again this year.</p> <p>Lisa confirmed the pontoon boat from Premier Powersports. She will now contact Camps for permission to use the parking lot for pontoon placement as the judging station for the parade.</p> <p>Lisa provided quotes for the tents from Sam's Rental. Discussion occurred on how large a tent and whether spectators will also be under the tent. Joanne needs to talk with Juggler about tent dimensions before Lisa finalizes the contract details.</p> <p>Lisa made a motion to rent a 20x30 tent subject to approval after Joanne's discussion with the juggler. Jeff second the motion. All – aye.</p> <p>Lisa needs to let Sams know that they need to get the tent down as early as possible on Monday morning after the event.</p>
2.	Event theme decision	Cookie	<p>The event sub-theme was discussed. Jeff suggested "Honoring Small Town Heritage" as a possible theme. Cookie proposed using the Small Town Celebration without a sub-theme for this year.</p> <p>Jim made a motion to use "Small Town Celebration" without a sub-theme for this year.</p> <p>Jeff seconded the motion. All – aye</p>
3.	<p>Meetings:</p> <ul style="list-style-type: none"> • Discuss having 2 meetings per month (options) • New meeting start time 	Board	<p>Discussion occurred on having 2 meetings per month for the Committee. A decision was made that 2e will be starting all meetings at 4pm and Cookie will call a special meeting to approve contracts if needed.</p>
4.	To Do list	Cookie	No review
Closing		Speaker	Comments

1.	Question or concerns from committee members	Board	Jennie asked if FORK could sell raffles tickets at the fireworks. Because the Lions sell raffle tickets (largest annual fund raiser for Lions), there can be no further raffle sales at the event.
2.	Next meeting date		Next meeting date is March 5 @ 4:00pm.
3.	Call for Adjournment		Cookie called for adjournment at 5:06pm

To Do List

#	Item	Responsible Person	Status
X1	Talk to the owners of the units for permission to "snake" floats around the storage units for the parade lineup.	Jeff	Open
X2	Follow-up with Noble on their availability for the parade this year.	Ken	We will not know the answer for availability until closer to the event.
X3	Talk with Joe Puerzer to find out when the ant treatment should be done and the cost.	Ted	Open
X4	Work with DPW and the Town Board on the proposed date/time approval for the DPW and Committee park walk thru on 6/20 @ 4:30pm.	Jim	
X5	Joanne to send Lisa a copy of the sponsor letter and Lisa will put on the IDC letterhead and bring to February meeting for Joanne to have copied.	Joanne Lisa	Date moved to March meeting
X6	Make changes to Town website per request from Joanne	Ted	
X7	Contact Fiona's to secure a date and follow up with a completed contract after the March meeting.	Joanne	
X8	Follow up with Lifewind Bag Piping for a contract.	Jeff	
X9	Contact Aspirus for a helicopter fly over around 3:30-3:45pm at parade.	Cookie	
X10	Reach out to Camp's and confirm the use of the parking lot for the judge's stand day of parade.	Lisa	
X11	Alert Sam's Rental that they need to take down the tent as early as possible on Monday morning following the event.	Lisa	